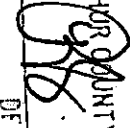


IN THE COUNTY COURT
OF UPSHUR COUNTY, TEXAS
AUGUST 5, 2020

DIRECTIVE NO. 8

FILED
TERRI ROSS
COUNTY CLERK
2020 AUG 14 AM 11:53
UPSHUR COUNTY, TX.
BY  DEPUTY

RE: GUIDE FOR COUNTY DEPARTMENT HEADS

- (1) In the case of any County employee testing positive for the Covid 19 virus, before that employee may return to work one of the following conditions must be met:
 - (A) the employee is subsequently tested for Covid 19 with a negative result;
 - (B) the employee receives and presents a doctor's note that the employee is recovered or is no longer contagious to others for Covid 19; or
 - (C) the employee has quarantined for 10 days from the date of the taking of the Covid 19 test which was positive and the employee self reports in writing that he/she is no longer is experiencing Covid 19 symptoms.

- (2) In the case of a County employee living in the same household with person who has tested positive for Covid 19, the employee shall, before returning to work:
 - (A) Obtain a Covid 19 test within two business days; and
 - (B) Not return to work until the employee has:
 - (i) received a negative test result; or
 - (ii) received and presented a doctor's note that the employee has recovered or is no longer contagious to others for Covid 19; or
 - (iii) quarantined for 10 days from the date the employee submitted to a Covid 19 test that was positive and the employee self reports in writing that he/she is no longer is experiencing Covid 19 symptoms.

- (3) In the case of a County employee who does not exhibit or suffer from Covid 19 symptoms, but was exposed to a person (who does not reside in the same household with the exposed employee) who has tested positive for Covid 19 ,the employee must continue to report to work unless the employee exhibits symptoms of Covid 19 in which case the employee shall obtain a Covid 19 test within 2 business days after the exposure and the employee shall continue working until the result of the test is

received. If the result of the test is positive, then the provisions of subparagraph (1) shall apply.

- (4) Upshur County department heads shall notify the treasurer's office promptly when an employee is excused, not present, or dismissed from work due to Covid 19.

DONE and **ORDERED** this 5th day of August, 2020 at 1:30

o'clock P. .m.



Todd Tefteller
Upshur County Judge

This document shall be filed with the Upshur County Clerk and published in all media outlets and posted on Upshur County's website.

FILED
TERRY ROSS
COUNTY CLERK
2020 AUG -5 PM 3:32
UPSHUR COUNTY, TX.
BY [Signature]
DEPUTY

FILED
TERRY ROSS
COUNTY CLERK
2020 AUG 14 AM 11:53
UPSHUR COUNTY, TX.
BY [Signature]
DEPUTY